



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	A. S. COLLEGE
Name of the head of the Institution	Dr. Anil Kumar Jha
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09431132321
Mobile no.	7903153880
Registered Email	ascollegedeoghar@gmail.com
Alternate Email	jhaanilkrskmu@gmail.com
Address	Campus I: Jasidih Road, P.O. Deoghar, Dist.- Deoghar Campus II : Behind Tapowan High School, Satsang, P.O. Deoghar
City/Town	Deoghar
State/UT	Jharkhand

Pincode	814112																		
2. Institutional Status																			
Affiliated / Constituent	Constituent																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Anil Kumar																		
Phone no/Alternate Phone no.	09934416123																		
Mobile no.	9835249742																		
Registered Email	iqacascollegedeoghar@gmail.com																		
Alternate Email	ak.skmu@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.ascollegedeoghar.com																		
4. Whether Academic Calendar prepared during the year	No																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>2.51</td> <td>2017</td> <td>30-Oct-2017</td> <td>29-Oct-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	2.51	2017	30-Oct-2017	29-Oct-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B+	2.51	2017	30-Oct-2017	29-Oct-2022														
6. Date of Establishment of IQAC			18-Jul-2015																
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
Regular meeting of Internal Quality Assurance Cell (IQAC)		22-Jul-2016 1		13															

Regular meeting of Internal Quality Assurance Cell (IQAC)	22-Oct-2016 1	13
Regular meeting of Internal Quality Assurance Cell (IQAC)	17-Jan-2017 1	13
Regular meeting of Internal Quality Assurance Cell (IQAC)	12-May-2017 1	12
Plantation in Campus 2 on the occasion of World Environment Day	05-Jun-2016 1	46
Awarding the toppers and the best performers. Along with honouring all the retired teaching and non-teaching staff of the college on the foundation Day of College.	31-Jul-2016 1	243
Vittiya Saksharta Abhiyan	10-Aug-2016 1	57
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
A.S.College, Deoghar	Upgradation of Laboratory (201516)	State Government through the University	2016 1	1538000
A.S.College, Deoghar	Upgradation of Library (2015-16)	State Government through the University	2016 1	1923000
A.S.College, Deoghar	Upgradation of Laboratory (2014-15)	State Government through the University	2016 1	2400000
A.S.College, Deoghar	Upgradation of Library (2014-15)	State Government through the University	2016 1	2400000
A.S.College, Deoghar	Renovation and Repair of Buildings (2015-16)	State Government through the University	2016 1	4082000
A.S.College, Deoghar	Procurement of Goods	State Government through the	2016 1	120000

		University		
A.S.College, Deoghar	Science Buliding Construction	RUSA, Jharkhand	2016 1	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View File
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10. Number of IQAC meetings held during the year :	4
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	View File
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Preparation of Annual Quality Assurance Report. 2.Rastriya Swachata Abhiyan to bring Awareness among all stakeholders 3.Establishment of Language Lab in Campus 2 4.To plant more ornamental and decorative flowers, shrubs and other plants of medicinal values with their botanical names displayed with them to create a clean and attractive learning environment with a pleasant ambience in Campus I 5.Awarding the toppers and the best performers. Along with honouring all the retired teaching and nonteaching staff of the college on the foundation Day of College.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Plan to Conduct Regular meeting of Internal Quality Assurance Cell (IQAC)	Conducted regular meeting of Internal Quality Assurance Cell (IQAC)
Establishment of Language Lab in Campus 2	Language laboratory was proposed ,funds allotted and to purchase necessary resources for its efficient functioning.
To plant more ornamental and decorative flowers, shrubs and other plants of	Plantation were done to decorate the Campus-1with decorative flowers and

medicinal values with their botanical names displayed with them to create a clean and attractive learning environment with a pleasant ambience in Campus -I	medicinal Plants
Awarding the toppers and the best performers. Along with honouring all the retired teaching and non-teaching staff of the college on the foundation Day of College.	Toppers from different Departments were found from Tabulation Register and they were honoured by the Chief guest .Retired Teaching and non-teaching Staff were also honoured for their contribution to the college .
Plan to equip and upgrade College Central Library and Laboratory	College Library automarion was planned and the University supported the automation of Book Circulation .At same time for laboratory upgradtion and Science teaching ,a new science building will be constructed by the Government of Jharkhand in Campus-2
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	09-Jan-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A.S. College, Deoghar, a constituent unit under S.K.M. University, Dumka started its journey towards the path of excellence in the year 1969 under the able guidance of Dr. H. Narayan, the founder Principal of the college. It was started as an evening college and gradually with the increase in the number of students it became a day college. at present A.S. College, Deoghar has two separate blocks where teaching of Arts, Commerce & Science is imparted with able and proficient teachers apart from the teaching of general courses. It runs the department of management and computer science. In the year 2008 the department of BBA(H), BCA(H) were established the teaching of Add-on course in

computer application, ASP & SM and Library Science are also being done here. In the year 2015, the college got permission from MHRD and UGC to start a community scheme. Under this scheme, Diploma in Hospitality management started with a maximum intake of 50 students in each semester. The students of the first batch got a diploma in December 2015 and are placed in different hotels of Jharkhand and Bihar. This is the only college under SKMU, Dumka where the community college scheme has been running successfully. The college has an identity of non educational hub as far as vocational courses are concerned. The department of education also running here quite successfully where students get their B.Ed. degree. PG teaching of commerce is also imparted here with utmost sincerity and care. All the programme taught in the college are affiliated to S.K.M.U dumka and hence all departments follow the syllabus and regulation prescribed by S.K.M.U Dumka. The department strive for effective curriculum delivery through a Combination of the time tested and innovative method: beginning with an entry point assessment of the student aptitude and expectations relating to the course and proceeding according to a set of teaching plans based on a academic calendar detailed enough to cover the available time frame yet flexible enough to permit changes. The teaching plans consists of detailed apportionment of the syllabus among all the faculties of a particular department the apportioning is done democratically through decision and deliberation among faculties in department meeting. Regular departmental meeting is done. Faculty members take utmost care to complete the syllabus stipulated time. Tutorials / project, class test and internal assessment comprise the format evaluative process but students are encouraged to make faculty beyond classroom hours for doubt Clearing and curricular discussion. The time table committee of all Faculty of Arts, Science and Commerce headed by the principal and senior faculty members (time table coordinator) draws up a detailed time table which efficiently develop the units of time for academic and co-curricular purposes as for example - Theory, practical, tutorial classes as per the UGC Regulation and University system . This time tables are displayed on notice board and circulated through digital media to students. A balance is maintained between studies and different types of engagements a student is expected to participate in all activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	On job training	20
BBA	On job training	10
BEd	Class Room Teaching Practice/Internship	99
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College regularly takes feedback from all its stakeholders and uses the collected data for its betterment. The Institution ensures student perception towards the teaching faculty through a regular anonymous feedback system. This is carried on by filling of the feedback appraisal forms by the students which is provided to them by the institution and due care is taken to maintain their anonymity. The obtained feedback is then discussed with the concerned teachers for further improvement in the teaching Learning process. The feedback is generated not only for the teaching faculty but also about the college in general. The institution also obtains in formal feedback from the students regarding the teaching learning process. Feedback obtained through evaluation of intuition by students is analysed and informal suggestion made are taken into consideration for improvement in services. The college regularly takes feedback from all its stake holders and uses the collected data for its betterment. The institution ensures student participationn towards the teaching faculty through a regular anonymous feedback system. This is carried on by filling up of the feedback appraisal forms by the students which is provided to them by the institution and due care is taken to maintain their anonymity, the obtained feedback is then discussed with the concerned teachers for further improvement in the teaching learning process. The feedback is generated not only for the teaching faculty but also about the college in general. The institution also obtains informal feedback from the students regarding the teaching learning process. Feedback obtained through evaluation of institution by students is analysed and informal suggestions made are taken into consideration for improvement in services. The College has also developed a mechanism for collecting feedback from the major stakeholders, that is, Parents</p>

during parent-teachers meetings conducted by each and every department. Feedback is also collected from alumni and other stakeholders during the periodical IQAC meetings. The institution solicits stakeholder's perception on the overall performance and quality of the institution through regular meetings of IQAC, Alumni association of the college, interaction with the parents of students. Feedback from students, teachers, parents, employers and members of the alumni guide the faculty and the institution for quality enhancement of the college. Their suggestions are considered and implemented as far as possible. IQAC, Development Committee Academic Council. and different committees analyse them, and in many instances, policies have been framed and implemented. The PG courses in Hindi and Music have been proposed as a result of feedback obtained from stakeholders, especially parents. The collected data is analysed and several planning committees are formed as per the needs and requirements. Regular meetings and interactive sessions are organized with students/ex-students, teaching staff and the Principal. IQAC, Development Committee and the various planning committees and the existing committees work together under the supervision of the Principal to ensure the successful implementation of the suggestions and recommendations of the stakeholders to enhance the performance and quality of the institutional provisions. The Head of the Institution ensures that adequate information is conveyed from feedback

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BLibISc	Library & Information Science	35	45	35
BA	Political Sc.	400	225	202
BA	LSW	200	Nil	Nil
BA	Psychology	200	200	9
BA	History	400	300	248
BCA	BCA	60	45	38
BA	Economics	200	138	124
BA	Bangla	50	Nil	Nil
BSc	Zoology	80	20	12
BBA	BBA	60	25	18

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3929	360	24	Nil	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	10	4	3	1	Nil

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institution mentors its students with the help of a multi strata mentoring system. It starts from Curriculum development in which the institution, with the help of academic bodies of SKMU, Dumka prepares job-oriented curricula and also introduces various job-oriented courses like BBA, BCA, Biotechnology etc. These all courses are very helpful in mentoring the student's career. The institution also works for the students of regular courses. Our learned teachers regularly discuss with their students about procedure syllabus, eligibility etc, of different graduation based competitive examinations. In off time our most of the teachers interact with the needy students and clear their doubts regarding university's annual examination as well as their competitive examinations. Different departments time to time manage for remedial classes for slow learners. They also provide additional study materials and different types of support to advance learners of department and personal level placement cell of the college also make arrangements for placement of our students. The institution also provides moral and academic support and guidance to our pass out students. Student mentoring system is an essential component and an integral part of the teaching learning process at A.S.College Deoghar .The mentoring of the students begin on day one of the new academic session of the UG and PG students through their orientation programme held by the principal where they are made aware of the ethical and moral values of life, the discipline of the situation and the code of conduct expected from them by the management of institution. The catchment area of A.S. College Deoghar are the surrounding villages. The students who come for higher education are economically, socially and academically backward but A.S. College Deoghar keeps it door open to fulfil the need of the students. Faculty members are conscious of their duty and responsibility. Exposure given to students through co-curricular activities involvement in on-going activities round the year and dedication of qualified faculty enable. The orientation program thus acquaints the mentees with the institution, its version and mission, the facilities available in the institution. Realizing the importance of emotional well-being in student's life cycle in the college. IQAC recommend to engage psychological counselling professionals to impart awareness and training regarding the same. It was recommended that such counselling sessions should not be one-time exercise but it should be a continuous process for the entire year so as to spread awareness on the issues generating stress, anxiety, and sadness which in turn impact on the academic performance and productivity of students The mentoring and counselling cell have been set in the department of psychology in the college on recommendation of IQAC. Apart from this college has many cells and committees like Grievance Redressal Committee, Complain Box, Women Cell, Anti Ragging Committee etc. Which also look after various problems related to the students. The student mentoring system is practiced by each and every department of the institution where by the teachers of the college are engaged as mentors of the respective students of their departments time to time continuously.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4289	27	1:159

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	27	23	Nil	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEEd	Nill	Final	Nill	Nill
BLibISc	Nill	Part-3	Nill	Nill
BCA	Nill	Part-3	Nill	Nill
BBA	Nill	Part-3	Nill	Nill
MCom	Nill	Final	Nill	Nill
BCom	Nill	Part-3	Nill	Nill
BA	Nill	Part 3	Nill	Nill
BSc	Nill	Part 3	Nill	Nill

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Project and assignment are given to the students at the beginning of every session which is compulsory. They are evaluated and marks obtained are maintained in the register. Project evaluation marks and marks assigned for attendance are entered in marks file. Sealed and sent to the university after the University Annual Examination in the format prepared by the examination department of the affiliating university. The examination committee has reinforced norms for the conduct of the examination and made all faculty aware of this before the commencement of the exams. Preference of faculty regarding dates of invigilation duties is taken and factored in while preparing the duty chart. Duty chart of invigilation duty is prepared and circulate much in advance to ensure your presence of faculty during exams. Flying squads comprising of faculty ensure that use of unfair means was checked. Departments have also taken steps to streamline internal exams to check the learning of students. The assessment is discussed with the students and parents or guardians so that their can bring the needful improvements . The students are encouraged to discuss the problems with the teachers of concerned departments to get better mentor ship and counselling also . The continuous assessment process also helps and makes students realize their weakness in the the certain areas of their course curriculum. Examination Department also instructs the Departments to submit the records to it time to time .Students are also assessed through quiz ,group discussion and poster presentations .Students in the BBA and BCA as part of their course prepare research projects and submit for their findings as per the title give to them by the teachers in the Department .Continuous and comprehensive evaluation where undertaken through class test assignment problems case studies and projects. Multiple assignments were given to student's topics were given in advance to enable them to prepare The best of 2/3 assignment were submitted for their internal assessment data. Those students who did not perform well in the assignment where counselled

individually and when required weaker student were given more change to improve their scores. This led to an improved outcome as there was no lesser perform in anxiety. Extra classes by teachers and group classes on general but very important topic like taxation etc. Students involved in co- curricular and sports activity who missed the first test could appear in the second /third round Mentoring counselling cell in the department of psychology provide student counselling service organised workshop to help student deal with examination stress related issue. The details of evaluation process and their regulation are communicated to the student as the beginning of academic session through notice and circular. The faculty also inform about the regulation and evolution process in the classes. The examination model question papers are available at the college library. The entire process right from the curriculum the time table, the examination schedule and result are all sited on the official website of the university. The college has followed the guideline of University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A. S. College Deoghar being a constituent unit of the Sidhu Kanhu Murmu University, Dumka adopts the academic calendar prepared by the parent University approved by the academic council of the university at the beginning of the academic session and distribute it to the students at the time of admission and beginning of the new session. The academic calendar contains the yearly schedule of the college admission, registration ,the list of holidays (National state local and institutional) the tentative date schedule of college internal and semester end examination, evolution, submission of the internal tests marks, publication of results, curricular and extra-curricular activities, departmental activities and other vital information of the institution. The academic calendar is distributed among all teaching and non-teaching staff members. As members of IQ AC, Teachers-in- charge and key administrative officers collaborate to ensure smooth functioning of academics and admission administration in the college. Various mechanism and procedures were deliberated and adopted to improve the quality of Academic programmes further. Formation of course- wise student faculty committee. The committee should meet twice in a year. Records of minutes to be maintained, discussion to focus on syllabus coverage, internal assessment and any other matter. Paper wise result analysis to be submitted by departments along with follow up remedial measures which are then discussed in the IQAC. Departmental calendars for the entire academic year to be prepared in the first month along with budgets of activities and purchase. Department to work towards augmenting institute- industry interface. Department to keep duly signed with minutes of all department meetings. Promote skill development short term course. Students and faculty research projects. Departments organise special talks workshop seminar and conferences regularly this helps not just them but also expose students to the best mind in the field. Faculties are encouraged to participate in faculty development programmes, seminars and conferences to keep themselves abreast with current research in their respective fields. In order to develop the internal and external personality of the students for their future recruitment the college organizes the following programmes. A. S. College Deoghar being a constituent unit of the Sidhu Kanhu Murmu University, Dumka adopts the academic calendar prepared by the parent University approved by the academic council of the university at the beginning of the academic session and distribute it to the students at the time of admission and beginning of the new session. The academic calendar contains the yearly schedule of the college admission, registration ,the list of holidays (National state local and institutional) the tentative date schedule of college internal and semester end examination, evolution, submission of the internal tests marks, publication of results, curricular and extra-curricular activities, departmental activities

and other vital information of the institution. The academic calendar is distributed among all teaching and non-teaching staff members. As members of IQ AC, Teachers-in-charge and key administrative officers collaborate to ensure smooth functioning of academics and admission administration in the college. Various mechanism and procedures were deliberated and adopted to improve the quality

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ascollegedeoghar.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Economics	101	96	95
Nill	BA	English	28	28	100.0
Nill	BA	Hindi	38	29	76.3
Nill	BA	History	117	97	82.9
Nill	BA	Political Science	119	117	98.3
Nill	BA	Sociology	31	15	48.4
Nill	BEd	Education	107	104	97.2
Nill	BA	Psychology	5	5	80.0
Nill	MCom	Commerce	155	147	94.8
Nill	BSc	Mathematics	101	99	98.0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ascollegedeoghar.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Environment day NSS day	NSS	2	50
Blood Donation Awareness	NSS	2	54
AIDS Day Rally	NSS	2	49
Rastriya swachata abhiyan	NSS	2	51
Swach bharat Abhiyan	NSS	2	53
NSS day	NSS	2	52
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Rashtiya Swachata Karyakarm	NSS	Swachata hi sewa hai Not me but You	2	54
AIDS Awareness Rally	NSS	Rally	2	23
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On Job Training	Project of the ASP, HTML, SQL, JAVA,	MCIT,Deoghar	01/05/2017	15/06/2017	38
On Job Training	Marketing, Finance Banking	Big Bazaar	01/05/2017	15/06/2017	16
Classroom Teaching Practice	Teaching Practice	As Per allotted Classroom Practice Teaching Order by District Education Officer Deoghar	01/05/2017	30/06/2017	99
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7566000	7566000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.05	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22066	Nil	Nil	Nil	22066	Nil
Reference Books	287	Nil	Nil	Nil	287	Nil

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	1	1	1	8	7	100	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	1	1	1	8	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
--	--	--	--

2573130

2573130

0

0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the college management is to provide quality education to the rural and tribal students from the backward districts of Santhal Parganas. To inculcate effective teaching and learning process the policy focuses towards providing necessary and better infrastructure. The college has considerable improvement in the infrastructure and the learning resources that has created a conducive environment for the overall development of the learners making it a learner centric institution. The college has adequate infra-structure to meet the demand of teaching and learning process in full potentiality. The college takes great efforts to generate funds from various agencies for the construction of new buildings and upgradation of library and laboratories. These investments will ensure that college teaching space is of high quality, They are encouraged to develop their entrepreneurship skill for the interviews. Campus 1 and campus 2 are under CCTV surveillance using 32 cameras installed at important locations which are monitored regularly from respective control rooms. The institution has security arrangement with security staff members working in shifts to ensure safety and security. The college has two classrooms equipped with ICT facilities. The college has an IT infra-structure that support to curriculum needs. A few classrooms are IT equipped includes projectors and computer systems especially in the faculty of Science to enhance teaching learning process. The college has central library with Wi-Fi internet facility. Library is enriched with a large number of books, magazines and newspapers. The library has well organised mechanism to collect feedback from the students for improving the library services. A few departmental libraries specially in the self-finance Department of Business administration, computer Application, library and information, science and Education also exist to enrich the knowledge of the students. Institution has well equipped laboratories and language lab. campus 2 has well planned Botanical garden and Flower beds/ garden all around in campus 1 and campus 2. The institute maintains green and clean eco-friendly campus with garbage bins placed at suitable locations. The institution has appointed staff to maintain cleanliness in the campus. Indoor and outdoor sports activities are conducted in college campus .students have won various state and university level awards. Safe drinking water facility is available through water cooler and water dispenser present in campus 1 and campus 2 of the college. A canteen and 2 girls common rooms are available in campus 1 and campus 2 of the college. Bank facilities are also available in the college campus. The Allahabad Bank ,Jasidih Branch has opened an extension counter to cater the needs of students in submission of Admission fee, Examination fee and other fees in the college Accounts .The teaching and non teaching staff working in the college have their accounts in the Extension counter of the bank located in the College campus . The accounts department of the college transfers the monthly salary ,insurance and public provident fund related amounts in the bank accounts of the working teachers and non teaching staff whenever the amount is sent to the college accounts .

<http://www.ascollegedeoghar.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil

Financial Support from Other Sources			
a) National	Post Matric Scholarship	432	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
-------	---

No Data Entered/Not Applicable !!!

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hul Diwas	College and University	102
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institution is a Constituent unit of Sidhu Kanuho Murmu University which functions under the control of the V.C of the University. Power. The college promotes participative management. Various committees at the college level and department level are responsible for planning and executing main operational procedures in the institutions. The college firmly believes that achievement of quality in every employee in the institution has to take in contributing towards achievement of excellence. Every employee at all levels has an opportunity to contribute his/her innovative ideas leading to improvement and hence higher quality results. This is achieved through the committee operating at strategic and operational (Department) level of management. The institute has created a representative body whereby the students are allowed to participate and enhance their abilities by involving in various college affairs and related programs. The Students' Council includes the group of elected and volunteer students at the college level which works under the guidance and supervision of the college management. The college management includes members from every level and sphere of the college, that is, the Principal as the head, the Supervisors, the President of the Students' Council and all other participating members. It is thus, an official representation of the college. The major focus of the council is to identify and solve the problems faced by the students of the institute. Also, it helps to fill the gap amongst the students and the higher authorities of the college. Thus, it bridges the communication gap, which would otherwise prove fatal for the college community as a whole. Another important aspect of the students' council is to promote and encourage the students to involve in various intra-college and inter-college activities. This helps them to nurture their hobbies and practice the activities which bring them higher satisfaction. The institute has performed very well in various spheres of individual and social life after the formation of the Students' Council in the A. S. College, Deoghar. A few to list are: It has helped to maintain good relationship amongst the students, teaching as well as the non-teaching staffs. It has consistently provided a cordial space for the members to speak out their problems and seek quick remedial measures, especially in case of subject studies, project works and even personal problems faced by the students. The Students' Council has been active in organising the educational and recreational activities which includes seminars, webinars, counselling sessions, individual as well as group guidance as per the requirement of the students. #Career - counselling and identifying job

opportunities are also an inclusive subject matter of the students' council. #The NSS group is provided with sufficient scope of training and development. Hence, it acts as a greater workforce during mass awareness programs related to education, health and environment. #The students are active participants in: Mass literacy programs Tree plantation programs Blood donation camps Swachh Bharat Program Participation in voting during elections Women's' education and empowerment, etc Thus, the Students' Council helps to promote the leadership qualities in the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

47

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management of A.S. College consists of mainly two branches- Academic and Administrative. Academic activities of the college are managed by the Principal, Heads of the respective departments and the faculty members, while the administrative activities are governed by the Principal, Bursar, Accountant and Administrative staffs in tune with the directions of S.K.M. University. Apart from these basic management structures of the college, several committees are formed to practice decentralization and participative management. Our college has constituted the following committees: ? Admission Committee ? Finance Committee ? Anti-Ragging Committee ? Staff-Welfare Committee ? Sports Committee ? Cultural Committee ? College Development Committee ? Purchase Committee ? Library Advisory Committee ? Examination Committee ? NAAC Committee ? Career Counselling and Campus Placement Cell ? Grievance Redressal Cell The college management is not just run by the higher authorities but there is participation of people from all sections like teaching staff, non-teaching staff and students. Suggestions and inputs from these different groups of people play a major role in decision-making process which is helpful for the growth of the college in all aspects. Our college also encourages the involvement of society, stakeholders, alumni and parent in its Management system. The feedback from these various sections helps to improve the quality of the college. In addition to the above mentioned facts here we give two specific examples of decentralization and participative management which has been adopted by our college last year: 1. A few years back, there were no girls' toilets available in the college. By taking feedback from students, it has been realized that there must be a separate toilet for girls. The higher authority of our college acted promptly on this problem and a development committee was constituted to build up girls' toilets in the college campus. 2. As per the government directives, it is mandatory that college campuses should be green to promote eco-friendly environment. Our college took this initiative

as a positive feedback and started to work on the strategic plan for making a green campus. However, the major problem was the unavailability of open space within the campus. Consequently, a committee was formed and it was decided that the old science buildings are in dilapidated condition which is of no use. Then these quarters were demolished and in place of that, massive plantation has been done. In this plantation process, the participation of teachers and students was also crucial as they brought various kinds of plants from different places Accountants and Administrative staffs in tune with the direction of Sido Kanhu Murmu University, Dumka. The college management is not just by the hire authorities but there is the participation of peoples from all sections like teaching staff, non teaching staff, students and all stakeholders. Suggestions and inputs from this different groups of people play a major role in decision making process which is helpful for growth of the college in all aspects. All stakeholders are requested to submit their feedback in prescribed formats with suggestions to the IQAC and the Principals office

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curricula for regular courses at both undergraduate and post-graduate level is basically developed by university, but college teachers are also involved in various committees of the curriculum development. However, curriculum for vocational/self-financing courses such as BCA, BBA are run by the college and subsequently they are adopted after approval by the University and Chancellor's office. We focus on research based and job-oriented curriculum. Different methodologies are adopted by teachers from their classroom experiences that help in modifying the curriculum. Our college also arranges seminars, conferences, workshops and hand-on-session that give an updated view of the subject matter which is then used to design the curriculum up-to-date.
Teaching and Learning	Our college teachers adopt pedagogy in their classroom teaching that helps students to understand the subject matter clearly. To enhance the teaching skills of teachers, our college provides required facilities for their teachers to participate in Orientation and Refresher courses. Events like seminar, conference and workshop are periodically arranged by the college to keep students and teachers updated about the current scenario of various topics. To develop a better teaching-

learning environment in the college, smart classrooms have been developed. Also, our college teachers use model and power-point presentation in their classrooms teaching to make the subject matter interesting. For making teaching-learning process more effective. students are also encouraged to participate in discussions with their teachers and class fellows. Extra/Tutorial/Remedial classes are arranged for students those who perform poorly in the classroom. To assess students performance, regular home assignments are given to them. Also, monthly tests are conducted at departmental level.

Examination and Evaluation

Our college offers regular and vocational courses at undergraduate level. The admission of students in B.Ed is through a common entrance test. Before appearing to the final examination, students performance is evaluated through monthly and sent-up test. Examination of practical papers is conducted at departmental level and is evaluated by external and internal examiners appointed by the University. The academic calendar of the university specify the data for publication of last date of filling of examination form, date of practical exam, date for evaluation of answer copy etc .The internal examination is conducted by different departments of the college.

Research and Development

Apart from teaching, our college faculty members and students are encouraged to pursue and promote research activities in the college. The faculty members carry out their research work in frontiers areas of science, arts and literature. The college has well equipped laboratory facilities for doing research work. Also, the library facility with latest publication of books, journals, magazines is provided for supporting research activities in the college. Computing facilities with internet connection are also available in the college. The faculty members are granted duty leave for attending seminar, conference and workshop. A.S. College Deoghar has a college magazine Gyan Rashmi in which Teachers and students' articles are published.

Library, ICT and Physical

Our college has a well maintained

Infrastructure / Instrumentation

central library as well as departmental library. The central library is easily accessible for the students of all subject streams. The library has spacious reading room, internet connections, digital books and magazines. Our college also provides ICT facilities for strengthening the academic activities within the college. The college has a well-equipped seminar hall with video conferencing facilities. New books are purchased for the library periodically to maintain the stocks. Feedback of students is also taken in order to update the library services. Most of the departments of our college have their own computer labs. The college provides Wi-Fi facilities for students and teachers for promoting e-learning and research activities in the college. Our college has smart classrooms equipped with all the basic facilities such as interactive whiteboard, computer, laptop, projector, etc. The college have all the basic amenities for students such as separate toilets for girls and boys, safe drinking water, common room, bank, generator for power back up, ramp facilities for physically challenged students, a big playground with separate Volley-ball and Badminton courts. There is also a teachers club in our college where teachers gather to discuss and share their ideas on various issues related to college. Also, the college has well maintained lecture halls for both theory and practical classes. There are separate invertors for many departments. Hostel facilities are also available in the college

Human Resource Management

Human Resource Management of the college is monitored by the principal, several college committees and the student representatives. Regular meetings of different committees are held in order to sort out various problems related to students and staff. The faculty members are encouraged to attend Orientation Programmes, Refresher Courses, and Workshops for their professional development. They are also allowed to avail duty leave for attending seminar, conference and workshop. Our college also arranges training programmes to their employee for skill development. The college

organizes regular conference, seminar and workshop for knowledge sharing and to enhance the quality of their faculty members and students. Students are encouraged to join NCC and NSS of the college. These trained students help in various activities within and outside the college campus. The college also provides the facilities of grievance redressal cell and career counselling Cell.

Industry Interaction / Collaboration

The college has collaborated with several industries for field visits, demonstrations, experiments, projects, and on the job training for the students. Professionals from industry are also invited in the college to deliver special lectures on various job-oriented topics for the benefit of students. These activities play a major role in shaping up the student's career. The college is basically undergraduate level program for vocational courses (B.BA B.CA). They have to go for summer internship and local industry and then after the prepare report then after the submit for BBA department mostly they have to go for banking or the tourism department etc.

Admission of Students

Students in regular and vocational courses are admitted through common entrance test conducted by S.K.M.U. To appear in this entrance test, first students have to fill up the online admission forms. After qualifying the entrance test, students are called for counselling based on their merit list. All the government norms regarding the admission process are strictly followed along with the reservation policy. The admission is initiated online and offline mode the number of seats in each and every department has been fixed by the higher education. The college follows the academic calendar of the university for the date of admission examination and results.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	There is initiated e-governance in administration. The college has different administrative posts such as Principal, Bursar, Co-ordinators . Administration consciously tries to percolate its vision and mission to a

wider cross-section of society its prospectus for example NSS NCC officers give their advertisement through poster and website. It has also many wings for doing the work of administration. The main administration work is concentrated in the hand of the above-mentioned authority. It has also different sections in the college to regulate and keep eyes on all the administrative works which are done by the authorities. So, the work of the administration is run very efficiently.

Finance and Accounts

There is initiated e-governance in finance and accounts too. There are different types of bank accounts for different purposes and which are handled by the joint signature of the Principal and the Bursar of the college has the direction of University. The college makes its own budget report for estimate expenditure before the financial year and send it to University. And time to time university provides the technical knowhow to regulate and for the management of the finance and accounts of the college. some works are also done with the help of the banker's participation. The college has efficient management system to do the work of finance and account.

Student Admission and Support

Students are admitted to regular and vocational courses using a common admission exam administered by S.K.M.U. To take this entrance exam, candidates must first complete the online application forms. Students are called for counselling based on their merit list after passing the admission exam. All government regulations governing the admissions procedure, as well as the reservation policy, are rigorously adhered to. The admission process is conducted both online and offline, and the number of seats in each department has been determined by higher education. For the dates of admission examinations and outcomes, the college follows the universitys academic calendar.

Examination

Entrance test for all the regular and vocational courses is through online process according to the instruction of the university. And the annual examination of the college is done through off line process. All the likely facilities are given through the

examination department. The examination is conducted in very transparent manner. The examination process is very examined by the higher authority of college time to time and also by the university authority. The university and college are trying to do all the examination related work through efficient staff and well-equipped instruments are used in the processes of examination and it has very effective results

Planning and Development

The planning and development of the college development committee purchase committee building committee etc There is some e-governance in planning and development. In our college there are different committees for planning and development and the upliftment of the college and its physical and natural environment. There are many other committees which do many other works such as health committees, working committees, and so many others. The main and major work of the committees are to integrate the different works done by various committees. All the committees are headed by the team leader and they perform their duties according to their assigned work and responsibilities

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teacher’s Welfare Fund, GIC	GIC, Non-eacher’s Welfare Fund,	Hostel for ST Boys, Post Matric Scholarships, Banking facility, Career Counselling and Placement Cell.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each): - Yes, the college conducts its internal and external financial audits regularly. Auditing is important exercise to keep a watchful eye on the financial health of an institution. It helps and guide college for the better planning and management of financial resources. The available funds can be better utilized with the financial information. The Development Council requires the financial information related to income from various sources to allocate budget under heads of augmenting physical infrastructural facilities, classroom facilities, providing better civic amenities to the all the stakeholders in the college. The Bursar is appointed by the affiliating university. He/she acts a representative of the university to look after the income and expenditure is being carried out as per the rules and regulations of the university and the state government. The bursar of the college plays key role in giving shape to the various expenditure are being conducted through the proper mechanism and methods with the applications of all financial rules and regulations. Internal audit is regular and routine exercise for the Account section and the accountant. He /She prepares all types of demand for payment of services and goods for the college office and departments the institutions internal audit is carried out by various finance-related committees. The leaders of the relevant committees meticulously verify and cross-check it. Then it presented to the colleges Bursar, who, after going over it again, gives his expert judgement based on a section in the financial statute. External audit is done by the Chartered Accountants while the internal audit is done by the concerned authority of the University. Time to time state government auditors also do the auditing work as the external auditor. All the accounts of the college are made up to date and there is a through verification. The account section of the college is very well equipped and modernize. Annual audit of the college is done with the help of technical and well qualified experts. The colleges external audit is conducted by representatives of the state units Auditor General. The dates for external audit are finalized after the A.G. and university officials reach an agreement. It is a highly thorough and time-consuming process that involves all of the authorities and chairmen of the

several committees involved in financial operations. The colleges accountant and bursar are completely authorized to respond to any and all questions posed by the audit team members. This external audit acts as an cross check for all financial activities at the college, ensuring complete transparency. Internal and external financial audits are conducted on a regular basis at the College. Chartered Accountants and state-approved Auditors conduct annual internal and external audits of the accounts. State government auditors perform auditing work as external auditors on occasion. All income and spending data are carefully tracked and reported to the finance departments/accounting division, from which it is verified and forwarded to the principal for the further action and implementation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Our college regularly organizes parent-teacher meet in which various issues related to students and teachers are discussed to create a healthy academic environment. 2. Parents are also informed about the rules and regulations of the college so that students are in close supervision to their parents. Parents are also made aware of the progress of their wards. 3Feedback from parents is taken which helps in improving the teaching learning process as well as the college infrastructure and facilities

6.5.3 – Development programmes for support staff (at least three)

1.Our college arranges computer training programme for staffs in order to develop their technical skills. 2.The college also provides expert facilities for the redress of the problems of staffs. 3.Our college has a separate committee for the well being of the staffs

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil ,We are in the Process for assessment.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Regular meeting of Internal Quality Assurance Cell (IQAC)	22/07/2016	21/07/2016	22/07/2017	13
2016	Regular meeting of Internal Quality Assurance Cell (IQAC)	12/12/2016	10/12/2016	12/12/2016	13
2017	Regular meeting of Internal Quality Assurance Cell (IQAC)	17/01/2017	16/01/2017	17/01/2017	13
2017	Regular meeting of Internal Quality Assurance Cell (IQAC)	12/05/2017	11/05/2017	12/05/2017	12
2016	Plantation in Campus 2 on the occasion of World Environment Day	05/06/2017	04/06/2017	05/06/2017	46
2016	Awarding the toppers and the best performers. Along with honouring all the retired teaching and non-teaching staff of the college on the foundation Day of College.	31/07/2016	30/07/2016	31/07/2016	243
2016	Vittiya Saksharta Abhiyan	10/08/2016	09/08/2016	10/08/2016	57

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women Day	07/03/2017	08/03/2017	38	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Plantation of trees on the large scale made the college campus time to time
2. use of solar energy street light is proposed
3. Use of solar energy for Wi-Fi is proposed
4. Internet facility
5. Use of LED both made campus
6. Cleanness progress conducted by NSS and NCC time to time
7. environmental awareness programme run by NSS unit of the college
8. use of water harvesting under the campus
9. celebration of international yoga day
10. Encourage to students and teachers for save electricity save papers save waters ,use of dustbins etc

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	11
Provision for lift	No	Nil
Ramp/Rails	Yes	12
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	20/06/2017	21/06/2017	50
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Energy conservation
2. Use of renewable energy
3. Water harvesting
4. Plantation
5. Hazardous waste management
6. e -waste management
7. Herbal garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices No.1: Gender Equity: Gender equality also known as sexual equality or equality of the sexes, is the state of equal ease of access to resources and opportunities regardless of gender, including economic participation and making and the state of valuing different behaviours, aspirations and need equally, regardless of gender. Gender equality is the goal, while gender neutrality and gender equity are practices and ways of thinking that help in achieving the goal. Since, This College is a Co-Educational and every year large numbers of girl Students take admission in different courses. ? College also helps girl students to get different types to scholarship (national scholarship) is provided by government: Since 1969, the college has been assisting disadvantaged girls in receiving scholarships such as the e-Kalyan scholarship, Minority scholarship, and others. ? The college has separate common room for girls: A.S. Deoghar College has two campuses, one known as the ARTS campus and the other known as the Science campus. Every department of the arts campus has a separate common room for girls, and the science campus has a separate common room for girls. ? Many girls participated for NCC/NSS programme: Many girls have engaged in National Cadet Core (NSS) and National Service Scheme (NSS), sports tournaments, speech competitions, neat and clean campaigns, and other activities at the national, state, district, university, and college levels, in order to improve the college performance. ? Many girls participated for neat and clean environment programmes use of dustbin: Many girls participate in cleaning the college campus and classroom, as well as motivating other students to use the trash can and create a happy environment. The college has also been recognised in a variety of fields. All the colleges professors and staff to encourage the girls to keep the campus tidy and clean. ? We have created good environment for college and classroom: A.S. College Deoghar has created good environment among the Teachers students. Many girls have cooperated in neat and clean environment, water saving, save electricity plantation of trees inside of the college campus. ? Many Girls have achieved their goal: Many females initially obtain a bachelors degree in the arts, commerce, or science, and teachers to assist them in accomplishing their goals and feeling happy to contribute to Indias progress. ? To provide the special classes for girl students: Teachers should assist weak female students in bachelors degrees in arts, business, and science in improving their grades and pursuing careers in the federal and state government services on time and through the proper channels. and to be elated at the prospect of contributing to the nations progress ? There are 11 women faculties Out of 37 in the college all women faculties are part of important committees (such as IQAC, NSS programme officer, women cell sports in charge, cultural activities in charge, and managing committee etc) and administration (library in charge, counselling cell etc) A gender sensitization programme are also conducted time to time by the women cell in the lectures sports competitions, and programmes conducted by

NCC And NSS units of this College girls Students Participate with full enthusiasm in each and every unit (academic as well as extracurricular activities) of the college with a view to quality improvement as the objectives of the institution. The college is making all out efforts to meet the aims and objectives which will enhance the employability of the students. For promoting community linkage as well as social responsibility the practices of extension activity the students have made an indelible imprint for the college. Best Practices 02: Environmental consciousness sustainability: The college is aware of the fact that higher education institution have to play a significant role to inculcate environmental consciousness among the future citizens of the country for environment upgradation. The college is working towards making "Eco-friendly" with the help of women cell and NSS. In fact NSS units untiringly make efforts to keep the campus green. To keep the entire campus green inwardly , the college has a green audio/ environment committee. The environmental committee conducts project work with the students. Through various projects the committee members try to emphasis the fact that eco -friendly environment can make the society and surrounding happy. The NSS students also take care to make the campus polythene free - zone. College is located in an eco- friendly campus II of 2.69 acre. Most of the land are empty and have Opportunities for enhancing the eco friendly environment. The following Works have been done in the campus which helps in the Environmental consciousness sustainability. The college is conscious of its responsibility for preserving and sustaining the environment. The students of environmental waste management and environmental science are accorded projects to carry green audio so that the natural resources are optimally used. They carry air monitoring, water monitoring, waste and energy audit etc. The "CLEAN CLAN" society formed by the students of M.COM. have also shown its unflinching resolve for preserving the heritage and environment. ? Plantation trees on the large scale inside the college campus time to time: Itd like to mention that numerous trees have been planted on the campus of A.S.COLLEGE, Deoghar, in order to establish a neat and clean environment. The trees are planted from time to time for the benefit of all students and college staff. In front of the main entrance , there is a row of trees in Science Campus. In campus 1, there are some decorative plants and some big trees to keep the environment green. The NSS volunteers and Women`s cell take interest to plant samplings in college campus. ? Energy conservation: Staff and students are advised to turnoff lights and fan when they are not being used. Regular bulbs and tube lights have been replaced by CFL and LED lamps, to conserve energy, timely switching off bulbs gives it longer life. Students and faculty members are encouraged to switch off the computer systems, AC and other equipments to conserve energy. Language lab, smart class and other science labs are arranged to take advantage of natural light from windows. ? Water harvesting: In the playground and other land patches rain water percolates through the soils to recharge the bare well water table. Since there is no concrete constructions of roads within the campus , the drain water drips inside the soil and keep the water level high. The lands scape of the college campus is such that there is no scope for check dam construction. Different trees have been Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link all- round The best practices in the institution have been promoted in full spirit. The institution has internalised the best practices in order to improve the functioning of the academic and administrative system. Best practices No.1: Gender Equity: Gender equality also known as sexual equality or equality of the sexes, is the state of equal ease of excess to resources and opportunities regardless of gender, including economic participation and making and the state of valuing different behaviours, aspirations and need equally, regardless of gender. Gender equality is the goal, while gender neutrality and gender equity are practices and ways of thinking that help in achieving the goal. Since, This

College is a Co-Educational and every year large numbers of girl Students take admission in different courses. ? College also helps girl students to get different Post Matric scholarship is provided by Jharkhand government through portal. Since 1969, the college has been assisting disadvantaged girls in receiving scholarships such as the e-Kalyan scholarship, Minority scholarship, and others. ? The college has separate common room for girls: A.S. Deoghar College has two campuses, one known as the ARTS campus and the other known as the Science campus. Every department of the arts campus has a separate common room for girls, and the science campus has a separate common room for girls. ?

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ascollegedeoghar.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A S College, Deoghar, a constituent institution of S K M U Dumka, began its journey toward success in 1969 under the skilled direction of Dr. H. Narayan, the colleges founding principal. It began as an evening college and gradually became a day college as the number of students increased. Currently, A S College Deoghar has two separate blocks where capable and experienced instructors teach Arts, Commerce, and Science. Apart from teaching general courses, it runs the departments of management and computer science, as well as the departments of BBA (H) and BCA, which were established in 2008. (H) We established the teaching of add-on courses in computer applications ASP and SM, as well as library science. The College received permission from the MHRD and the UGC to start a Community College scheme in 2015. Under this scheme, a Diploma in Hospitality Management was started with a maximum intake of 50 students in each semester. The first batch of students received their diploma in December 2015 and are working in various hotels across Jharkhand and Bihar. This is the sole college affiliated with SKMU Dumka running Community college. This is the sole college affiliated with SKMU Dumka. Where the community college has been successful, the college has been identified as an educational hub as far as vocational courses are concerned. The department of education is also successful here, where students get their B.Ed Degree, and P.G teaching of commerce is also imparted with almost sincerity and care. Students enthusiastically participate in every unit (academic and extracurricular activities) of the College also, local residents use the college campus for running, walking, and sports. every day in order to help them grow. As a result, we can conclude that the college delivers high-quality education as well as opportunity for intellectual and emotional development through various

programmes. Moral principles, loyalty to society, and a helping attitude are instilled in the students characters at A.S. College, Deoghar. Outside of the college, the students are the finest and only representation of the institution. In reality, they are the ones who shape the institutions image. The college makes every effort to develop students who will shine and excel not just in academics but also in other areas of society. A. S. College, Deoghar is a temple of higher education and a major institution of learning and information in the area. It is located in the heart of Deoghar Town, which is known as Jharkhands cultural centre. It has been attempting to improve the pupils of this tribal belt since its founding in 1969, with morals, excellence, and dedication as its hallmarks. Our motto is we shall overcome. The college is committed to providing a conducive environment for appropriate learning and education for all students, regardless of class, caste, religion, language, or community. This is compounded by the fact that college continuously keep working toward the students of adjoining backward districts of santal parganas . This region has been a most backward region of the state . We strive and stand with the mission .

Provide the weblink of the institution

<http://www.ascollegedeoghar.com>

8.Future Plans of Actions for Next Academic Year

1.To Begin New Courses: Academic council has proposed to begin UG Programmes after getting due permission from the affiliating university and the HRD, Government of Jharkhand in Geography, Fine arts, Music Appreciation, Anthropology, Environmental Science, Food and Fermentation Technology ,Clinical Psychology, Biochemistry, Nanoscience, Medicinal Chemistry , Office and secretarial practice, Bioinformatics , Computational chemistry and Fuel cell and renewable energy. These disciplines of learning will help students to grow skill to compete on all India basis and will also connect students to the employment with better salary. University The proposed courses are will facilitate the students in their all around intellectual and personality development 2. Planning of a new building in Campus 2: Development Committee of the college proposed a new five storey academic block in Campus 2 besides the Department of Education building with all modern civic facilities with classrooms equipped with all teaching learning tools along with the laboratory facilities for the courses proposed. It also proposed to send the proposal to the HRD, Government of Jharkhand through the CCDC, S.K.M. University, Dumka for the construction of this academic block as early as possible. 3. Human Resource Requirement for new courses: College Development Committee also proposed to send the requirement list of teaching and non-teaching staff to sanction posts in the proposed courses with the basic physical infrastructural needs to sustain these courses to the HRD, Government of Jharkhand through the affiliating University. 4. Development of Sports Facility in Camus 2: Physical health is essence of life. College Development Committee plans to develop basic infrastructural facilities for the upliftment of game and sports facility which mainly includes developing the ground for volleyball, Badminton and Basketball courts in the campus 2. 5.Primary Health care facilities : The college cares of the health of all students and teachers therefore it plans to develop a basic health care centre in the college campus with Doctors ,trained medical health workers and nurses with all basic health checkup instruments,medicenes,beds and other emergency facilities to serve the students,teaching and non teaching staff . 6.Renewable energy Resources : Energy conservation is necessary .The future plan of the college is to lessen the burden on the non renewable resources and set up Solar panels on the rooftop of the all building in the Campus 1 and 2 to harness the solar energy which is abundant throughout in this geographical region .It will result in less consumption of outer electricity being environmental friendly. 7.Development of Botanical Garden: Botany Department of the College planned to develop a botanical

garden in both sides of staircases to Department in the campus 2. It envisioned to plant medicinal Herbs and shrubs with medicinal importance as well as to serve the teaching learning resource to students enrolled in the Botany department. 8. Ground water recharging: With the ground water level falling more. It was planned as environmentally friendly measure to develop rainwater harvesting system in the campus -1 and 2. The water harvesting facility will recharge the groundwater level in the campuses